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# NOTICE OF MEETING

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## CABINET

**TUESDAY, 26 OCTOBER 2021 AT 12.00 PM**

## COUNCIL CHAMBER - THE GUILDHALL

Telephone enquiries to Democratic Services - Tel 023 9283 4870

Email: [Democratic@portsmouthcc.gov.uk](mailto:Democratic@portsmouthcc.gov.uk)

### Information with regard to public access due to Covid precautions

- Attendees will be requested to undertake an asymptomatic/ lateral flow test within 48 hours of the meeting.
- If symptomatic you must not attend and self-isolate following the stay at home guidance issued by Public Health England.
- All attendees are required to wear a face covering while moving around within the Guildhall (requirement of the venue)
- Attendees will be required to take a temperature check on arrival (requirement of the venue)
- Although it will no longer be a requirement attendees may choose to keep a social distance and take opportunities to prevent the spread of infection
- Hand sanitiser is provided at the entrance and throughout the Guildhall. All attendees are encouraged to make use of hand sanitiser on entry to the Guildhall and are requested to follow the one way system in place.
- Attendees are encouraged book in to the venue (QR code). An NHS test and trace log will be retained and maintained for 21 days for those that cannot or have not downloaded the app.
- Those not participating in the meeting and wish to view proceedings are encouraged to do so remotely via the livestream link

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## Membership

Councillor Gerald Vernon-Jackson CBE (Chair)

Councillor Suzy Horton (Vice-Chair)

Councillor Chris Attwell

Councillor Dave Ashmore

Councillor Kimberly Barrett

Councillor Ben Dowling

Councillor Jason Fazackarley

Councillor Hugh Mason

Councillor Darren Sanders

Councillor Lynne Stagg

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(NB This agenda should be retained for future reference with the minutes of this meeting.)

Please note that the agenda, minutes and non-exempt reports are available to view online on the Portsmouth City Council website: [www.portsmouth.gov.uk](http://www.portsmouth.gov.uk)

**Deputations by members of the public may be made on any item where a decision is going to be taken. The request should be made in writing to the contact officer (above) by 12 noon of the working day before the meeting, and must include the purpose of the deputation (for example, for or against the recommendations). Email requests are accepted.**

## **A G E N D A**

### **Meeting information: Risk assessment for Council Chamber**

**1 Apologies for Absence**

**2 Declarations of Interests**

**3 Record of Previous Decision Meeting - 5 October 2021 (Pages 13 - 22)**

A copy of the record of the previous decisions taken at Cabinet on 5 October 2021 is attached.

**4 Impact of Government Legislation on Covid-19 Vaccination Requirements in Care Homes and ASC Approach (Pages 23 - 28)**

Purpose

To inform Cabinet of the approach taken by Adult Social Care, (ASC) in response to government legislation. From 11 November 2021, all care home workers, and anyone entering a care home, will need to be fully vaccinated, unless they are exempt under the regulations.

**5 Oakdene House and Locksway Road Flats (Pages 29 - 40)**

Purpose

To update Cabinet as to the operation of the refurbished Oakdene House and Locksway Road Flats.

**6 Exclusion of Press and Public**

**In view of the contents of the appendices to the following item on the agenda the Cabinet is RECOMMENDED to adopt the following motion:**

**"That, under the provisions of Section 100A of the Local Government Act, 1972 as amended by the Local Government (Access to Information) Act, 1985, the press and public be excluded for the consideration of the following item on the grounds that the report(s) contain information defined as exempt in Part 1 of Schedule 12A to the Local Government Act, 1972".**

**The public interest in maintaining the exemption must outweigh the public interest in disclosing the information.**

**Under the Local Authorities (Executive Arrangements) (Meetings and**

**Access to Information) England Regulations 2012, regulation 5, the reasons for exemption of the listed item is shown below.**

**(NB The exempt/ confidential committee papers on the agenda will contain information which is commercially, legally or personally sensitive and should not be divulged to third parties. Members are reminded of standing order restrictions on the disclosure of exempt information and dispose of the exempt documentation as confidential waste.**

**7 National Bus Strategy - Bus Service Improvement Plan**

Report to follow

Members of the public are permitted to use both audio visual recording devices and social media during this meeting, on the understanding that it neither disrupts the meeting nor records those stating explicitly that they do not wish to be recorded. Guidance on the use of devices at meetings open to the public is available on the Council's website and posters on the wall of the meeting's venue.

Whilst every effort will be made to webcast this meeting, should technical or other difficulties occur, the meeting will continue without being webcast via the Council's website.

This meeting is webcast (videoed), viewable via the Council's livestream account at <https://livestream.com/accounts/14063785>

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	<b>Coronavirus Risk Assessment for the Council Chambers</b>
<b>Company</b>	Portsmouth City Council
<b>Department</b>	Corporate Health and Safety, Housing, Neighbourhood and Building Services Directorate
<b>Activity</b>	<p>Covid-19 operating safely in the Guildhall Council Chambers</p> <p>This risk assessment is a live document and will be updated as new information is issued.</p>
<b>Date</b>	19 July 2021 (v3)
<b>Review date</b>	Ongoing
<b>Author</b>	Lynda Martin, Health and Safety Manager

Hazard	Who could be harmed and how	All controls required	How controls will be checked	Confirmed all in place or further action required
<p>Risk of exposure to Covid-19 virus</p>	<p>Staff, contractors and attendees</p>	<ul style="list-style-type: none"> <li>• The capacity for the Guildhall Council Chamber for all attendees (including members of the public) has been calculated to be maximum of 30 people to accommodate 2 m social distancing.</li> <li>• Improvements in ventilation permits up to an additional 30 attendees. Members of the public will be advised to follow Covid safety recommendations. If 2m social distancing cannot be maintained then face coverings should continue to be worn.</li> <li>• The actions taken to maximise ventilation in the Guildhall Council Chamber includes:</li> <li>• The removal of internal casement secondary glazing windows.</li> <li>• Large casement windows will be opened.</li> <li>• Pedestal fans - positioned in each of the wing areas and along the back wall behind the pillars, maximum speed and modulation setting.</li> <li>• High level doors and window - the double doors to the high level galleries and the gallery corridor window will be opened.</li> <li>• The Guildhall deems, with the rate of infection and transmission still high that the following mitigations remain in place and will be conditions of entry: <ul style="list-style-type: none"> <li>○ The wearing of masks</li> <li>○ Temperature checks</li> <li>○ To ask for a Covid pass (double vaccination / negative lateral flow test)</li> </ul> </li> <li>• Therefore:</li> <li>• All attendees are required to wear a face covering while moving around within the Guildhall. If 2m social distancing cannot be maintained then face coverings should continue to be worn.</li> <li>• On arrival all attendees must scan the Test and trace QR code, sanitise their hands and may have their temperature checked</li> </ul>	<p>All attendees will be invited.</p> <p>Signage displayed.</p> <p>All staff to monitor and politely challenge non-conformity directly.</p> <p>Posters displayed.</p>	<p>In place</p>

Hazard	Who could be harmed and how	All controls required	How controls will be checked	Confirmed all in place or further action required
Page 7		<ul style="list-style-type: none"> <li>• All attendees are requested to undertake an Asymptomatic / lateral flow test within 48 hours of a meeting. Information on how to access this testing can be found on the Portsmouth City Council website: (<a href="https://www.portsmouth.gov.uk/services/coronavirus-covid-19/getting-tested-for-coronavirus-in-portsmouth/community-testing-for-covid-19-in-portsmouth/">https://www.portsmouth.gov.uk/services/coronavirus-covid-19/getting-tested-for-coronavirus-in-portsmouth/community-testing-for-covid-19-in-portsmouth/</a> or <a href="https://intranet.portsmouth.gov.uk/hr/wellbeing/coronavirus/testing-for-coronavirus/">https://intranet.portsmouth.gov.uk/hr/wellbeing/coronavirus/testing-for-coronavirus/</a>)</li> <li>• If the result is positive you must not attend the meeting, you and your household must self-isolate and you must book a confirmatory PCR test</li> <li>• Further mitigations to reduce the risk of exposure and transmission:</li> <li>• Attendees should be reminded of the need to regularly wash hands for 20 seconds using soap and water or hand sanitiser.</li> <li>• Maintain good hygiene particularly when entering or leaving. Hand sanitiser will be located at the entrance of the building.</li> <li>• Practice social distancing, trying where possible to keep 2m apart. Where 2m cannot be maintained 1m+ applies, this involves additional measures i.e. Face coverings and not facing each other etc.</li> <li>• No hospitality to be provided.</li> <li>• Some members are in the clinically extremely vulnerable group or vulnerable group <a href="https://www.nhs.uk/conditions/coronavirus-covid-19/people-at-higher-risk/whos-at-higher-risk-from-coronavirus/">https://www.nhs.uk/conditions/coronavirus-covid-19/people-at-higher-risk/whos-at-higher-risk-from-coronavirus/</a> Therefore:</li> <li>• Members are advised not to use public transport to get to and from Council meetings wherever possible.</li> <li>• Council Meeting is scheduled so members can avoid peak travel times on public transport if they have not alternative option.</li> <li>• All members will be requested to sit 2 metres apart and must adhere to arrival and exit procedures as detailed above.</li> <li>• All members may be required to undertake a temperature check on arrival and will sanitise their hands.</li> <li>• All member will bring their own refreshments.</li> <li>• All members will bring and use their own pen/stationery.</li> </ul>	<p>Staff to monitor. Any non compliance will result in the attendee not be permitted entry to the building.</p> <p>Guidance sheet provided to all attendees in advance of the meeting.</p>	

Hazard	Who could be harmed and how	All controls required	How controls will be checked	Confirmed all in place or further action required
		<ul style="list-style-type: none"> <li>The duration of the meeting should be reduced as much as possible to only consider essential business.</li> <li>Multiple exit doors will be opened at the end of the meeting to facilitate a straightforward exit from the building and minimise congestion.</li> </ul>		
<p><b>Social distancing and NHS Test and Trace - advice from Public Health Portsmouth (PHP)</b></p> <p>Maintaining 2m distance is primarily about reducing the risk of infection. However, it is important to recognise that for NHS Test and Trace, the definition of a close contact of a positive case outside of the household is either being face to face with someone for 1 minute or being within 2m of someone for 15 minutes. Therefore, people may still be asked to self-isolate for 10 days if they are not able to meet the 2m requirement (regardless of any of the 1m+ mitigations). Further details can be found here <a href="https://www.gov.uk/guidance/nhs-test-and-trace-how-it-works">https://www.gov.uk/guidance/nhs-test-and-trace-how-it-works</a></p>				
Hygiene and Prevention Page 8	Staff, contractors and attendees	<ul style="list-style-type: none"> <li>Cleaning staff are working at the Guildhall so each hand rail, door plate and stairwell is regularly cleaned.</li> <li>Cleaning wipes are provided at the reception desk in the Octagon.</li> <li>Sanitiser provided at entry, exit and at all lift lobbies.</li> <li>Building ventilation adjusted to provide good extraction and fresh air turnover (where possible)</li> <li>Doorways marked, where possible, with entry and exit channels.</li> <li>Only one person should use the Lifts at a time.</li> <li>Staggered arrival and exit times to minimise the number arriving and leaving in one go.</li> <li>Follow entry/exit signage to the building</li> <li>Member's seats to be located 2m distance from each other.</li> <li>Tables to be used to ensure chairs are not moved.</li> <li>Each speaker to have their own microphone. No sharing of microphones.</li> <li>All attendees are to bring their own water bottles/drinks.</li> <li>Members are to remain in their own seats throughout the meeting. There will be no swapping of chairs when elected to another position.</li> </ul>	Sanitising equipment with COSHH safety sheets are provided on arrival and in each reception area.  Posters displayed  Signage regarding hand washing placed in all restroom areas  All soap provided will be anti-bacterial soap  Gloves will be worn by staff completing	In place



Hazard	Who could be harmed and how	All controls required	How controls will be checked	Confirmed all in place or further action required
		<ul style="list-style-type: none"> <li>Members will be sat with their group colleagues to minimise the risk of members needing to move to speak to colleagues. .</li> <li>Attendees should only leave their seat to use the rest rooms.</li> </ul>	<p>cleaning and/or sanitising. Gloves to be disposed of appropriately after cleaning is undertaken.</p> <p>Exiting will be undertaken in a distanced manner maintaining 2m social distancing at all times.</p>	
<p>Test and trace</p> <p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 9</p>	<p>Staff, contractors and attendees</p>	<ul style="list-style-type: none"> <li>Contact details of all staff are held by the meeting organiser.</li> <li>No members of the public can just turn up on the day.</li> <li>All attendees must scan the venue's test and trace QR code on arrival.</li> <li>NHS test and trace log to be retained and maintained for those that cannot or have not downloaded the app.</li> <li>Contact details will be held securely by the event manager for 21 days and will then be securely disposed of.</li> </ul>		<p>In place</p>
<p>Symptomatic attendees</p>	<p>Staff, contractors and attendees</p>	<ul style="list-style-type: none"> <li>All attendees briefed if symptomatic they must not attend the council meeting and must self-isolate following the stay at home guidance issued by Public Health England.</li> <li>If any person displays or reports symptoms of Covid-19 they must leave the building by the closest exit, return home directly and follow the stay at home guidance for households issued by Public Health England.</li> <li>If the person is unable to leave the building safely on their own, event staff will ask them to move to the first aid room and we will call 111 for advice.</li> <li>The area will be thoroughly cleaned and sanitised that has been occupied by the person using the correct PPE.</li> </ul>	<p>First aid staff always available during working hours. Additional PPE available to first responders in the event of the person showing symptoms.</p>	<p>In place</p>

Hazard	Who could be harmed and how	All controls required	How controls will be checked	Confirmed all in place or further action required
		<ul style="list-style-type: none"> <li>Close contacts will be notified. This is anyone who has come into face to face contact (under 1 metre) with the case for any length of time, or within 2 metres of the case for more than 15 minutes'.</li> </ul>		
Ventilation and air conditioning	Staff, contractors and attendees	<ul style="list-style-type: none"> <li>Existing ventilation systems have been reviewed and improvements have made in the Guildhall to maximise fresh air into the building and ventilation where possible</li> <li>All windows to remain open in chamber during the meeting</li> </ul>	The Guildhall Trust and PCC Facilities Team to implement and monitor.	In place/ongoing
Toilet facilities	Staff, contractors and attendees	<ul style="list-style-type: none"> <li>Access to toilet facilities will be limited to one person at a time.</li> <li>Cleaning products are provided for use by attendees to clean area after use, paying particular attention to contact points i.e. door handles, taps etc.</li> <li>Posters are displayed reminding attendees staff to clean down touch points etc. after use and 'single person use' posters displayed.</li> </ul>	<p>Facilities team to monitor</p> <p>Additional cleaning during the day and after the meeting.</p> <p>Staff to inform Line manager where there are concerns.</p> <p>Posters displayed</p>	In place/ongoing
PPE	Staff, contractors and attendees	<ul style="list-style-type: none"> <li>All attendees must wear a face covering and are encouraged to bring their own.</li> <li>Face coverings to be available at the entrance to the Guildhall if required.</li> <li>Gloves, anti-bacterial wipes and bin bags to be provide to all events staff.</li> <li>Sanitiser available at the entrance and exit of the building and in reception areas.</li> </ul>	<p>Posters displayed</p> <p>Guidance provided in advance of</p>	In place/ongoing

Hazard	Who could be harmed and how	All controls required	How controls will be checked	Confirmed all in place or further action required
		<p>The following guidance on using face coverings should be followed:</p> <ul style="list-style-type: none"> <li>• Wash/sanitise hands prior to fitting the face covering</li> <li>• when wearing a covering avoid touching your face or mask as you will contaminate the covering</li> <li>• change your face covering if it becomes damp or contaminated,</li> <li>• continue to wash your hands regularly</li> <li>• if the material is washable then follow the manufacturer's instructions if not dispose of in your usual waste</li> </ul>	meeting to all attendees.	
Manual handling	Staff	<ul style="list-style-type: none"> <li>• Staff to follow manual handling policy and guidance</li> <li>• 2 person or more lift should be avoided where possible if participants are closer than 2m. Consider use of mechanical aids etc.</li> <li>• Where a 2 person or more lift is unavoidable the risk assessment must be revisited to ensure Covid-safe mitigation measures are in place i.e. face coverings, disposable gloves, minimising exposure time etc.</li> </ul>	Meeting to be planned in advance with alternatives to 2 man lifts provided wherever possible.	In place/ongoing
Financial Risk	Staff, contractors and attendees	<ul style="list-style-type: none"> <li>• The council meeting may need to be cancelled at short notice if the Covid-19 situation changes due to local outbreaks, local sustained community transmission, or a serious and imminent threat to public health.</li> <li>• Contact details of all attendees held by the event manager to enable easy efficient cancellation.</li> <li>• Technology in place to move to virtual council meeting if required and permitted by legislation.</li> </ul>	<p>Financial commitments minimised wherever possible.</p> <p>PCC Insurance department aware of council meeting.</p>	In Place

Hazard	Who could be harmed and how	All controls required	How controls will be checked	Confirmed all in place or further action required
<b>Updates</b>		<ul style="list-style-type: none"> <li>This risk assessment is a live document and will be updated and a result of consultation and as new information becomes available.</li> </ul>		
<b>Further information</b>		<ul style="list-style-type: none"> <li>Further government information on support during the coronavirus pandemic can be found <a href="#">here</a></li> <li>HSE guidance, on working safely during the coronavirus pandemic can be found <a href="#">here</a></li> <li><a href="#">The Government's guidance for the safe use of council buildings</a></li> </ul>		

# Agenda Item 3

## CABINET

RECORD OF DECISIONS of the meeting of the Cabinet held on Tuesday, 5 October 2021 at 11am at the Guildhall, Portsmouth

### Present

Councillor Gerald Vernon-Jackson CBE  
Suzy Horton  
Chris Attwell  
Dave Ashmore  
Kimberly Barrett  
Ben Dowling  
Jason Fazackarley  
Hugh Mason  
Darren Sanders  
Lynne Stagg

**66. Apologies for Absence (AI 1)**

No apologies for absence were received.

**67. Declarations of Interests (AI 2)**

Item 18: Regeneration of New Landport & Landport Gate (part thereof) Compulsory Purchase Order Resolution.

Councillor Vernon-Jackson declared a prejudicial interest as he is a director of Portico and will leave the meeting for this item.

**68. Record of Previous Decision Meeting held on 27 July 2021 (AI 3)**

The record of decisions from the previous Cabinet meeting held on 27 July 2021 were approved as a correct record.

**69. Recommendations from the Scrutiny Management Panel in respect of the Call in of the decision taken by Cabinet on 22 June 2021 in respect of item 10 on that agenda: Appointments to Outside Organisations (AI 4)**

Councillor Vernon-Jackson explained that the Scrutiny Management Panel had agreed with him that the Cabinet would look again at these appointments.

He had spoken to the City Solicitor to check that the procedure was all ok with him. In future the protocol would be provided to the Cabinet when the appointments are made.

The Leader and the Trust Chairs for the Kings Theatre and the Portsmouth Historic Dockyard Trust trusts had interviewed the candidates.

### DECISIONS

The following appointments were made:

**Eastney Area Community Association - Councillor Kim Barrett**  
**Fratton Community Association - Councillor Dave Ashmore.**  
**New Theatre Royal - Will Purvis.**

**Kings Theatre Trust Ltd - Councillor Hugh Mason and Councillor Rob Wood.**

**Portsmouth Naval Base Property Trust - Terry Hall and Steve Pitt.**

**70. Appointment of Representatives on Outside Organisations. (AI 5)**

**The Cabinet made the following appointments:**

**Standing Advisory Council for Religious Education - Councillor Ryan Brent.**

**Port Advisory Board - Councillor Simon Boshier**

**Southern Inshore Fisheries & Conservation Authority - Councillor Jeanette Smith**

**Violence Against Women & Girls Task Group - Councillor Kirsty Mellor.**

**71. Clean Air Zone Charging Order (AI 6)**

Hayley Trower, Air Quality Lead for Transport introduced the report.

In discussion, members made the following points:

They were pleased that a number of hackney and private hire vehicles owners had taken up the grants available to retrofit their cabs or buy new ones.

This measure, in conjunction with the many measures that the council has already in place should mean that the council will hit the target of net 0 carbon by 2023.

The grants offered for retrofitting of accessible vehicles adapted for passengers with wheelchairs, pushchairs or big families are insufficient. Officers were instructed to continue to assert pressure on the government for a better offer.

## **DECISIONS**

### **Cabinet**

- 1. Approved the making of the Portsmouth Clean Air Zone Charging Order 2021 (the Charging Order) substantially in the form provided as Appendix A tot his report, to take effect in time for the CAZ launch date of the 29<sup>th</sup>November 2021;**
- 2. Delegated authority to the Assistant Director for Transport jointly with the City Solicitor (or their delegate) to agree and authorise any non-material changes to the Charging Order prior to making, in consultation with the Leader and Cabinet Members for: Traffic and Transportation; Climate Change and the Green Recovery; and Community Safety & Environment; and**
- 3. Authorised the City Solicitor to seal and make the Portsmouth Clean Air Zone Charging Order including any changes to the version of the Order provided as Appendix A as may be necessary in accordance with recommendation 2.2 above.**

**72. Discharge to Assess Unit at Harry Sotnick House (AI 7)**

Andy Biddle, Director of Adult Services introduced the report.

Councillor Vernon-Jackson asked that the Cabinet's thanks be passed on to all staff in Adult Social Care including those who work in care homes.

**DECISIONS**

**Cabinet**

1. **Agreed to the permanent transfer of the staff and related available budgets for the Victory Unit to Harry Sotnick House, acknowledging that this will result in Adult Social Care ceasing use of the Victory Unit at Wyllie Road.**
2. **Agreed that the Director of Adult Care consider and evaluate options for the use future of the space at Wyllie Road.**
3. **Acknowledged that it has been possible to establish and operate the new Discharge to Assess unit within Harry Sotnick House at the current capacity, due to a combination of both the staff resources from the Victory Unit and the funding available through the governments temporary COVID Hospital Discharge Scheme.**
4. **Acknowledged that health & care system partners have an ambition to establish a permanent 40-bedded D2A unit at HSH and that this proposal would require joint commissioning with and permanent funding contributions from Portsmouth CCG.**
5. **Agreed that the Director of Adult Care continue negotiations and enter into the necessary agreements with Health & Care partners, in consultation with the s.151 officer and the City Solicitor, (or their delegates) to establish:**
  - i. **A permanent jointly funded and commissioned D2A unit within Harry Sotnick House.**
  - ii. **Operational and funding arrangements to support people discharged from hospital, who cannot be supported within the D2A unit and require support from within the external care market, prior to a Care Act assessment being completed.**

**73. Greening Strategy Update Report (AI 8)**

Bethan Mose, Health Development Manager introduced the report.

In discussion, members made the following points:

They are very proud of this important work which would support the council's application to be Tree City of the World.

Greening and rewilding are essential particularly because of the pandemic when many people's mental health has suffered.

There is more to be done including at the naval base which is currently treeless.

### Action

The location of the fruit trees that are being planted as part of the Forgotten Places project will be provided.

**Cabinet noted this report.**

#### **74. Housing Delivery Test Action Plan 2021 (AI 9)**

Tom Bell, Principal Planning Officer introduced the report and gave updated figures for table 3 in section 2.2.5:

	<b>2017/18</b>	<b>2018/19</b>	<b>2019/20</b>
PCS6: Somerset & North Southsea.	5	66	0
A total of 71 in this three-year period.			

In response to questions from members he and Ian Maguire, Assistant Director Planning & Economic Growth explained that:

The reasons for housing targets not being met in Portsmouth over the last three years are valid and include land-backing by developers, the nitrates directive and the pandemic. However, the government imposed a 20% surcharge penalty for missing the target.

The action plan on pages 3 & 4 show that the government reduced the number of houses required from 855 to 794.

The nitrate issue delayed building in the whole Solent region and parts of North London.

A standard methodology was applied.

Local Authorities are instructed to look at all the opportunities available to meet the target. If a lower number of new homes seems justifiable, the test will be applied to that.

### **DECISION**

#### **Cabinet**

**Agreed that the Housing Delivery Test Action Plan 2021, attached as Appendix 1 to the report, be approved for publication and implementation.**

#### **75. Portsmouth City Council corporate plan - our plan for recovery and renewal (AI 10)**

Paddy May, Corporate Strategy Manager introduced the report.

A deputation from Councillor Jeanette Smith was read out.

In discussion members made the following comments:

- They asked that their thanks be passed on to all staff for their work over the last 18 months.
- The points raised will be considered and some of the questions will be addressed at Full Council



- The diagram on page 7 shows how the different values and aspirations are integrated into the council's vision.
- Additional funding for children and families has been announced and will be spent on the most vulnerable families in the city.
- They asked that their thanks be passed on to the HIVE and all volunteers for the tremendous amount of work carried out during the pandemic. The council will continue to work with HIVE in a constructive way in the future.

#### Action

A report will come to the next Cabinet meeting covering the significant amount of work carried out to support families in the last 18 months plus the support given to food banks in their transition to food larders.

### **DECISION**

#### **Cabinet**

- a) Approved the Council's Corporate Plan - Our plan for recovery and renewal 2021-22 (see Appendix 1).**
- b) Noted that the plan demonstrates the Council's commitment to the recovery and renewal of the city that will be necessary, post pandemic, to support achieving the Vision for Portsmouth that has been agreed with partners.**
- c) Agreed that delegated authority be given to the Chief Executive to make minor changes to the draft document prior to publication.**

#### **76. Switched on Impact Report (AI 11)**

Andrew Waggott, Energy Services Team Manager introduced the report.

During the discussion, members noted the following points:

They were very pleased with the work carried out by the team which has helped so many families reduce their home energy costs and the city's carbon emissions.

The two councils that had created energy companies had been forced to wind them up because of the energy crisis creating debts for each of £30 million which will have to be paid for by their council taxpayers.

**Cabinet noted the report.**

#### **77. Revenue Budget Monitoring 2021/22 (1st Quarter) to End June 2021 (AI 12)**

Wayne Layton, Finance Manager standing in for Chris Ward, Director of Finance & Resources introduced the report and in response to questions confirmed that he was confident that the government would reimburse the council for expenditure incurred because of the pandemic.

### **DECISIONS**

- (i) The General Fund Forecast Outturn for 2021/22 (as at 30th June 2021) is an overall net underspend of and is analysed as follows:**

<b>FORECAST OUTTURN 2021/22</b>	<b>£000</b>
Forecast net overspend (before transfers to/ from Reserves)	11,807
Less expenditure funded from Corporate Contingency	
COVID 19 Costs	(8,272)
Windfall Costs	(2,288)
Less transfers from Portfolio/ Cabinet Reserve	
Overspendings (in accordance with approved council resolutions)	(2,464)
Add transfers to Portfolio and other reserves	
Underspendings	676
Overall Forecast Net Underspend 2021/22	(541)

- (ii) The forecast additional spending and forgone income as consequence of the Covid-19 Pandemic totalling £8.27m be noted;
- (iii) Members note that the financial consequences arising during 2021/22 from the Covid-19 pandemic will be met from the provision held within the Council's Corporate Contingency which was set aside specifically for this purpose as approved by City Council on 9th February 2021.
- (iv) Members note that in accordance with approved policy as described in Section 8, any actual non Covid-19 overspend at year end will in the first instance be deducted from any Portfolio Reserve balance and once depleted then be deducted from the 2022/23 Cash Limit.
- (v) In accordance with (iv) above and the requirement that in the first instance any Portfolio overspending must be met from the Portfolio Reserve, that £1,354,400 has been withdrawn from the Cabinet Portfolio Reserve to fund current forecast overspendings, leaving a nil balance.
- (vi) Directors, in consultation with the appropriate Cabinet Member, consider options that seek to minimise any forecast non Covid-19 overspending presently being reported and prepare strategies outlining how any consequent reduction to the 2022/23 Portfolio cash limit will be managed to avoid further overspending during 2022/2

**78. Economic Impact of the Cruise Business (AI 13)**

Mike Sellers, Port Director introduced the report and in response to a question explained that every turnaround when the ship discharges and then takes on new passengers brings £1.5m to the Portsmouth economy.

**Cabinet noted this report.**

**79. Portsmouth International Port's Sustainability Projects including provision of shore power (AI 14)**

Mike Sellers introduced the report and in response to questions from members explained that it would be unrealistic to expect the significant amount of electricity that will be required to come from the national grid. Government support will be required. The X association which the Portsmouth International Port is part of, has requested more funding has been requested for green measures for all ports.

During the discussion, members stated that they were impressed with the progress at the port.

**DECISIONS**

**Cabinet**

1. **Support the port for the provision of shore power, subject to securing funding, including the short term development of a battery storage solution (for providing shore power to smaller cruise vessels and new Ro-Ro vessels) as well as a full term solution of supplying all vessels into PIP.**
2. **Continues to support the port's green recovery sustainability drive which includes a hydrogen electrolyser on the port, rolling-out further the current fuel filtering project and the construction and piloting of an external fine particle filter at the port boundary.**

**80. Port Terms and Conditions (AI 15)**

Mike Sellers introduced the report

**DECISION**

**Cabinet agreed that these terms and conditions be approved and be put into use as soon as possible, being published on the Port's website to ensure transparency for all Port users.**

**81. Service Provider for the Border Control Post (AI 16)**

Councillor Vernon-Jackson left the meeting for this item.

Mike Sellers declared a prejudicial interest so he took no part in the discussion of this item.

Julie Shotbolt, Business Partner introduced the report and in responses to questions explained that it is within the Cabinet's remit to award this contract. Some of the space in the building may be leased out if there is more than required. More information should be known in February.

**DECISION**

**Cabinet agreed that approval be given to award the service contract to Portico**

## **82. Exclusion of Press and Public (AI 17)**

### **Decision**

Resolved that under the provisions of Section 100A of the Local Government Act, 1972 as amended by the Local Government (Access to Information) Act, 1985, the press and public be excluded for the consideration of **Regeneration of New Landport & Landport Gate (part thereof) Compulsory Purchase Order resolution - appendices 4 and 5 as these contain information defined as exempt in Part 1 of Schedule 12A to the Local Government Act, 1972**".

## **83. Regeneration of New Landport & Landport Gate (part thereof) Compulsory Purchase Order resolution (AI 15)**

Anne Cains, Head of Acquisition and Disposal introduced the report.

Tristan Samuels, Director of Regeneration added that whilst having a Compulsory Purchase Order is essential, it would only be used as a last resort.

Members noted that the title of the report had been amended since the publication of the agenda to Regeneration of the City Centre (part thereof) compulsory purchase order resolution at the request of the Leader.

Members were assured that there were no plans to acquire the two churches shown in the map. They were included so that during the development cranes are able to move above them.

## **DECISIONS**

### **Cabinet**

**2.1 Approve the land assembly strategy for this City centre regeneration project as attached at Appendix 1.**

**2.2 Delegate authority to the Director of Regeneration and S151 Officer on the advice of the City Solicitor in consultation with the Leader to:**

**2.2.1 Negotiate and complete acquisitions of legal interests, on the basis of the statutory Compulsory Purchase Order (CPO) Compensation Code, in land required for the delivery of the City Centre Regeneration scheme.**

**2.2.2 To procure and appoint specialist advisers for:**

- Land referencing Agents**
- Specialist compulsory purchase surveyors**

**2.2.3 To approve the progress of all work necessary to establish a case for compulsory purchase of land required for the City Centre Regeneration scheme.**

**2.2.4 To approve, in principle, the use of compulsory purchase powers for the acquisition of land to deliver the City Centre Regeneration scheme (indicatively shown in red on the attached plan at Appendix 2) and note that the making of any compulsory purchase order will be subject to a further report to Cabinet confirming that the criteria in paragraph 3.22 have been met.**

**2.3. Cabinet noted that the redline area shown on the plan (Appendix 2) is currently widely drawn around the entire City Centre Regeneration scheme application site area. It is not anticipated that all land/interests including the two churches St. Agatha's and All Saints, as shown will need to be acquired to deliver the scheme however, a degree of flexibility prior to detailed technical approval of the scheme and its mitigation, is required at this stage. Officers will take all reasonable measures to minimise the need to acquire third party interests in accordance with CPO Guidance and the existing design approach to the scheme.**

**2.4. Cabinet noted that Officers will need to seek a future resolution to grant the Director of Regeneration and the City Solicitor authority, in accordance with section 122 of the Local Government Act 1972, to declare that any land acquired or held and required for the delivery of the City Centre Regeneration scheme may, where they conclude that it is no longer needed for its present purpose, appropriate the land for such statutory purpose as necessary to deliver the City Centre Regeneration scheme, and to authorise the overriding of such easements, rights, or other adverse matters burdening the land, where that is needed to deliver the scheme, in reliance on section 203 of the Housing and Planning Act 2016.**

**2.5. Delegate authority to the Director of Regeneration and S151 Officer on the advice of the City Solicitor in consultation with the Leader to acquire the Delancey assets for a consideration to be disclosed to group leaders in a confidential briefing by the Chief Executive.**

The meeting concluded at 12:45

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Councillor Gerald Vernon-Jackson CBE  
Leader of the Council

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# Agenda Item 4



## **THIS ITEM IS FOR INFORMATION ONLY**

**(Please note that "Information Only" reports do not require Integrated Impact Assessments, Legal or Finance Comments as no decision is being taken)**

<b>Title of meeting:</b>	Cabinet Meeting
<b>Subject:</b>	Impact of the Government Legislation on Covid-19 Vaccination Requirement in Care Homes and ASC Approach
<b>Date of meeting:</b>	26 October 2021
<b>Report by:</b>	Andy Biddle, Director of Adult Care
<b>Wards affected:</b>	All

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### **1. Requested by**

Cllr Jason Fazackarley - Cabinet Member for Health, Wellbeing & Social Care

### **2. Purpose**

To inform Cabinet of the approach taken by Adult Social Care, (ASC) in response to government legislation. From 11 November 2021, all care home workers, and anyone entering a care home, will need to be fully vaccinated, unless they are exempt under the regulations.

### **3. Information Requested**

How have Adult Social Care responded to ensure compliance with government regulation.

### **4. Background**

As of 22 July 2021 the government passed the Health and Social Care 2008 (Regulated activities) (Amendment) (Coronavirus) Regulations 2021 (The Regulations) .

<https://www.legislation.gov.uk/ukxi/2021/891/contents/made>

The impact of the legislation is that it requires all staff deployed within care homes and other visitors, being required to be vaccinated against Covid 19, unless medically exempt, by 11 November 2021.

Further details of how this will be implemented are contained in Department of Health & Social Care, (DHSC) guidance: [Coronavirus \(COVID-19\) vaccination of people working or deployed in care homes: operational guidance \(publishing.service.gov.uk\)](https://www.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/101421/coronavirus-covid-19-vaccination-of-people-working-or-deployed-in-care-homes-operational-guidance.pdf)

The impact on ASC is in relation to employees working in Local Authority run care homes and employees whose job role means there is an expectation that they visit care homes as part of their job role. As of 11<sup>th</sup> November 2021, non-vaccinated staff and some visitors who are not vaccinated will not be allowed to go into a care home.

## **THIS ITEM IS FOR INFORMATION ONLY**

**(Please note that "Information Only" reports do not require Integrated Impact Assessments, Legal or Finance Comments as no decision is being taken)**

It should also be noted that government have just opened a further consultation on whether ASC and National Health Service staff should also be vaccinated for Covid 19 and the flu jab. This consultation is due to end on 22 October.

We are also aware of the initiation of a judicial review challenging the regulations.

### **5. Care home staff approach**

This legislation requires that all care home staff are required to have the Covid 19 vaccination, unless medically exempt. All affected staff have been written to and advised of the legislation, management are actively working with staff and they have been offered individual meetings, education, support and appointments with Occupational Health to discuss any concerns. Staff have been advised that, where redeployment options have been exhausted, those who continue to choose not to be vaccinated may be dismissed as a last resort.

At the announcement of the regulations in June 2021, ASC had 17 staff working in care homes who were declining vaccination. As of 1<sup>st</sup> October 2021, this has reduced to 4. The change has been a result of discussion and information sharing and staff making a decision to accept the vaccine. The service continues to seek redeployment within the council where possible.

From the end of September 2021, individual letters have been written to staff advising them of next steps where redeployment is not available (redeployment will remain available for the duration until end of notice period if dismissal should happen).

Affected staff had until the end of September to have the first vaccination. Due to business efficiencies and potential for having to cover / recruit to posts, this was felt a proportionate decision to make and our neighbouring Local Authority, Hampshire County Council have also taken that approach. The service also allows unpaid leave / annual leave / moving staff to different business areas if this can be accommodated. However, for those staff still refusing to be vaccinated from the beginning of October 2021, the formal action process has commenced, with a potential outcome of dismissal as of 11 November 2021.

All new starters in affected roles will be advised of the vaccination requirement and will have the contractual requirement in their contract of employment. A consultation will take place with existing care staff for future vaccination and any booster to be a contractual requirement for all care staff going forward. Human resources and legal colleagues have been referenced/supporting as required.



## **THIS ITEM IS FOR INFORMATION ONLY**

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### **6. Private Sector Care Homes**

This legislation will also affect private sector care home providers. As throughout the pandemic, with various changes and guidance, the Council has actively shared our approach with care home providers. A direct point of contact for care homes via recruitment for any potential job roles in PCC is also being provided to help private care home staff who choose not to be vaccinated apply for other job roles.

### **7. Approach to other staff**

Views have been sought from other Local Authorities as to their approach for job roles not directly working in care homes, that are required to visit care homes as part of their role. Six other Authorities responded and there is a mixed approach, with some enforcing mandatory vaccination amongst staff who visit care homes regularly, some considering their approach and some not enforcing.

The approach ASC have initially taken regarding these posts is to review the situation on a team by team basis. The information gathered has included how many staff have already been vaccinated and identifying how often their duties would require them to attend a care home. Additionally, we have sought an informed management view of the impact on business efficiency if not all staff within teams are vaccinated and whether managers have a rationale for why all their team need to be vaccinated.

Currently we have four teams identified as being required to be vaccinated due to their regularity of needing to visit a care home. This has been supported by a rationale and risk assessment.

There are three members of staff choosing not to be vaccinated and they have been written to advising of the requirement and potential outcome (as if a care home staff member.) Where possible we are looking to redeploy these staff within ASC for their appropriate skill set.

Once all the information is received from all the teams an informed decision will be made as to whether it will be a contractual requirement for all teams to be vaccinated for business efficiency and this will likely need to be a reviewable decision depending on staff's compliance with having the vaccination going forward.

All Social Workers, Independent Support Assistants, Occupational Therapists and trainees have been written to advising of the legislation, the further government consultation on the vaccination and potential impact should their team fall into one that all are required to be vaccinated as well as supporting and advocating the vaccination.

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**8. Recruitment**

All 'front-line' ASC roles will have a strap line advising of the vaccination legislation and all care home vacancies are advertised with the requirement to be vaccinated as will all roles that are deemed to be required to have the vaccination.

All new starters in ASC in affected roles will have the vaccination requirement within their contracts. HR and Legal are supporting on this.

**9. Risk**

ASC is a valued workforce and already has a staff recruitment problem with the roles affected by this regulation. Dismissal is therefore a last resort, with all possible alternative actions explored before coming to this point. However, should redeployment not be available, there is potential for dismissal. As with any dismissal there is a potential risk and in order to try to mitigate the risk, consultation with legal and HR colleagues and exploration of other Local Authority approaches have been explored.

Staff communication has been regular and every effort to redeploy has been made, where this is possible. Trade Union colleagues are aware of the approach and are supportive. A policy for ASC on the vaccination approach is in development and the service is monitoring the latest government consultation and the judicial review.

In the medium-term relevant staff consultation to vary contracts, (to contain the vaccination requirement as contractual) will commence. Given that staff have been willing to provide their vaccination status to their managers it is not thought that contract variation will cause staff concern.

.....  
Signed by (Director)

**Appendices:**

**Background list of documents: Section 100D of the Local Government Act 1972**

The following documents disclose facts or matters, which have been relied upon to a material extent by the author in preparing this report:

Title of document	Location

**THIS ITEM IS FOR INFORMATION ONLY**

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# Agenda Item 5



## **THIS ITEM IS FOR INFORMATION ONLY**

**(Please note that "Information Only" reports do not require Integrated Impact Assessments, Legal or Finance Comments as no decision is being taken)**

**Title of meeting:** Cabinet

**Subject:** Oakdene House & Locksway Road Flats

**Date of meeting:** 26<sup>th</sup> October 2021

**Report by:** David Joyce, Social Care Lead for Adult Mental Health

**Wards affected:** All wards

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### **1. Requested by**

Councillor Jason Fazackarley, Cabinet Member for Health, Wellbeing & Social Care

### **2. Purpose**

To update Cabinet as to the operation of the refurbished Oakdene House and Locksway Road Flats.

### **3. Information Requested**

An overview of the reablement service for working age adults with care and support needs related to mental health in Portsmouth.

### **4. Overview of the Oakdene House / Locksway Road Flats Service**

Oakdene House and the Locksway Road Flats consist of a 6 bed, 24 hour staffed high support unit and 12 independent flats, 11 one-bedroom flats and 1 two-bedroom flat with floating support and the option of out of hours support from the high support unit if required. The high support unit and several of the ground floor flats are fully accessible.

The scheme was developed in line with the strategy to reduce the number of people that had to move out of Portsmouth to receive the care and support they needed, bringing people back into the city, where they could access family and community support as well as the specialist support within the service. This also allows for timely, (and when required) intensive adult mental health (AMH) practitioner reviews, ensuring that service user needs are being met and that they are offered the appropriate level of support to enable them to step down to more independent accommodation when ready.

It is envisaged that service users will progress from high support to the more independent flats and when ready they will be offered a sublet tenancy out-with the project which will allow more people to use the accommodation as others move on. If required, the floating support/tenancy sustainment will follow them throughout their recovery and accommodation journey.

## **THIS ITEM IS FOR INFORMATION ONLY**

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The service is a financially viable alternative to high-cost placements (6 bed unit) and care homes for those that no longer require care, but instead need the life skills and recovery support offered in the flats.

In October 2020 the Social Care and Placement lead presented the current financial position of 19 service users identified as candidates for the new Oakdene house service. This allowed finance and commissioning managers to focus on the fiscal benefits and ensure a fair split of savings across funding organisations. (Appendix 1)

The grounds are extensive, and we have plans to develop a range of onsite meaningful activities to support wellbeing and recovery.

### **5. Background to the Service**

There has long been a strategy for Portsmouth City Council (PCC) Adult Social Care (ASC) to have more influence on the sustainability and financial viability of the care home market. In 2015 ASC, the Integrated Commissioning Service, (now Health and Care Portsmouth Commissioning (HCPC) and Solent NHS Trust developed a 'Commissioning for Quality and Innovation' (CQUIN), funding a small team to review all placements funded between the NHS and ASC within AMH services. Essentially these are care home placements and private hospitals, many of which are situated outside our city boundaries. They are designed to deliver high quality care and support with a clear rehabilitative and recovery focussed agenda and value base.

The CQUIN review team discovered that not all these placements were living up to this standard. In some cases, service users had been there for over 5 years with no real progress made. The team challenged the institutionalised nature of the hospitals and care homes and supported service users, through the right amount of care and support, to work toward management of their own tenancies in the community with floating support. This also had a positive impact on spending with significant savings over the first two years of the project.

The next phase of the project required 'move on' options and increased supported accommodation that was a product of changing culture and challenging reliance on care homes for service users.

### **6. Key Learning and Change**

- Continue culture change from care to support where possible by ensuring that housing and support needs are assessed before consideration given to a care home placement on discharge from psychiatric wards.
- Strengthen relationships with support providers to shape and monitor service delivery and ensure that service user wishes are at the centre of ambitious strength-based assessments that promote recovery and positive risk taking.

## **THIS ITEM IS FOR INFORMATION ONLY**

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- Tender documents to reflect additional influence, choice and control for ASC managers and commissioners to monitor value for money and excellent service delivery out with the normal contract review process.
- Increase capacity of supported accommodation pathway and work in partnership to safely place service users into this part of the system that have previously ended up in high-cost care home placements.
- Progress plans to create 6-bed high support unit and 12 flats on the old Oakdene site to support service users' choice, ensure financial viability, and challenge system reliance on high-cost placements.

### **7. Planning and Service Development**

From 2017 onward discussion around the purchase of the closed Oakdene community ward on the St James' Hospital site was discussed, with a support model to be determined through co-produced workshops with past and present service users and a range of stakeholders. This enabled agreement to accommodation that would create a step-down pathway within the building, with a goal of independence. The support model and physical space was also discussed and agreed.

Portsmouth Housing, Neighbourhood and Building Services (HNBS) had plans drawn up and approved by the group, maintaining integrity of the coproduction process and engagement. Planning for refurbishment took place between April and November of 2018 when the building was purchased.

After this point, ASC and NHS finance colleagues negotiated on financial responsibilities and benefits and agreed a 'gainshare' model to fund the unit.

### **8. Care & Support**

The commissioning of the care and support required was coproduced with stakeholders and included market engagement. The tender process was based on

- More care and support service focused on recovery and outcomes, with increased Service User involvement.
- Higher quality and quantity of supported living accommodation that supports recovery.
- Improved range and flexibility of accommodation options.
- Fewer people placed far away in residential care/hospital settings.
- Faster 'step down' of individuals to more independent accommodation for those that can manage.

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The successful provider was announced in March 2021 as Two Saints and finance and contractual arrangements and get the Lease and the Contract signed by Two Saints and sealed by PCC legal representatives.

When the newly renovated building was handed over to ASC, partner agencies and prospective tenants had the opportunity to view. The service commenced operations for the first individuals to move into Oakdene on 27/05/2021.

### **9. Intensive Housing Management**

Two Saints deliver an intensive housing management service to help people maintain their tenancy. This provides a range of eligible support that is delivered without passing costs on to ASC for the provision of white goods, floor coverings, furniture, fittings, repairs, and renewal costs. Claiming intensive housing management costs through housing benefit means that Two Saints can deliver a range of services that recognise the greater housing management needs of the service users and provide the increased assistance they need to maintain their tenancies. Therefore, they have extra staff time built into the service to manage any tenancy related difficulties to prevent accommodation break down.

Such additional or intensive housing management services include, but are not limited to:

- General needs housing management functions that are more intensively provided because of the additional needs of tenants
- Controlling access to the premises (concierge type services)
- Organising inspections of property and arranging for any repairs or improvements to be carried out, including the replacement of furniture.
- Ensuring that people are aware of their rights under their occupancy agreement.
- Provision of additional communal services such as gardening, window cleaning, cleaning of communal areas.
- Adaptations made to the property to ensure its suitability for the tenant.
- Ongoing liaison with other parties involved in the provision of care and other support services to the tenant.
- Assisting people to reduce rent arrears.
- Ensuring that people know how to use equipment safely.
- Providing people with advice and facilitating a move to alternative accommodation as required.
- Assisting people to claim housing benefit and other welfare benefits.
- Helping to keep people safe by monitoring visitors, including contractors and other professionals.
- Carrying out health and safety risk assessments of the property.
- Additional housing management staffing hours that can help reduce support contract price.



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- When the landlord and the support provider are the same, this offers tenants consistency and less people to do deal with or communicate issues with.<sup>1</sup>

### **10. Service Delivery**

Referrals come through ASC and Solent NHS Trust (Appendix 2). Two Saints staff at Oakdene offer a 'My Journey' approach to delivering support that reflects the values of Adult Social Care:

- Empowering (strength based, person-centred approaches, that are service user led)
- Integrity (open and honest support approaches which include courageous conversations with service users, carers, and other agencies)
- Inclusive (non-judgemental, recognising the skills and attributes of service users and staff)
- Proactive (support service users to take steps to achieve their goals, motivate individuals and do what we say we will do to help build trust and to maintain recovery goals)
- Resilience (encourage service users to take positive risks so they can build skills, learn new things, and develop coping mechanisms when things don't go according to plan).

Service users are offered regular support that meets their changing needs, with a focus on promoting independent living skills and confidence in managing their own home and accessing the community. This is a result of individualised support plans to develop skills in finance, physical and mental health, social networks, self-care, and other key areas. These are reviewed on a regular basis to reflect changing needs and steps towards independence. Between reviews, staff actively encourage service users to engage with their recovery plan by supporting them with activities such as booking and attending key appointments, managing living spaces/laundry, planning/preparing meals, and budgeting for food shopping.

Recognition that not all service users are the same and that their needs will differ means that the approach to support planning and delivery is led by the individual service user. Acknowledgement that levels of engagement will differ for each person from day to day brings flexibility and creativity to the timing and intensity of support.

Those in the high support service are offered three meals a day, catered for by an in-house chef (funded through intensive housing management) and brings some structure to the day, shared time with other service users as well as the nutritional benefits of planned, regular meals.

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<sup>1</sup> Michael Patterson, Support Solutions UK – The National Statement for Expectations for Supported Housing. (2015)

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Two Saints staff are available to attend key meetings such as discharge planning and Care Programme Approach (CPA) reviews. This promotes a more in depth understanding of service users, cohesive working across all involved agencies whilst limiting the necessity for clients to share the same information with different professionals.

In holding detailed, dynamic, and responsive safety plans for people, relapse signatures can be recognised, and crisis plans activated where appropriate. This requires a 'one-team' approach with Two Saints, AMH and other agencies to safeguard, manage and reduce risks for service users.

The Oakdene service development journey and service operations are also delivering on some of the key aims of the Community Mental Health Framework (CMHF) which has community engagement and coproduction at the heart of its strategy and is being driven locally by the HCPC, ASC and Solent NHS Trust as well as people with lived experience and a range of statutory, community and voluntary sector providers.

### **Community Mental Health Framework**

The CMHF was published in Sept 2019 by NHS England and is the largest priority area across the national mental health programme. It is supported by a 3-year funding plan from NHS England to ensure that staff resource across the system meets the requirements of a fully integrated service. Its implementation was delayed due to the Covid pandemic, so we are only now in the first year of the community engagement programme, service development, and funding cycles.

Well-resourced, transformed community-based services which can keep people well in their homes and communities, reducing avoidable pressures on crisis and acute services alongside the following:

- Aimed at adults from 18+, so include OPMH and YP 18-25 transitioning from CAMHS to adult MH services
- Remove barriers between primary and secondary care
- It outlines a vision for new 'place based' approach for community MH models
- Services are aligned and staff all work as though they are part of one whole team
- Building on strengths and supporting choice, community engagement, connecting with meaningful activities
- Aim to have services based in the community aligned with primary care network footprints
- To ensure there is 'no wrong door' to access mental health services and support
- Improved access to psychological therapy
- Tell your story once and stop the need for multiple repeat assessments
- Care is centred on the needs of an individual not focused on their age or diagnosis
- Service eligibility criteria exclusions are eliminated so stopping people falling through the gaps in service provision
- Focus on how social and health inequalities can be tackled

**THIS ITEM IS FOR INFORMATION ONLY**

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- Expectation is that this transformation of services is co-produced with people with lived experience, carers, and partner agencies.<sup>2</sup>

The service has now been running for four months and feedback from service users and practitioners has been positive. No anti-social behaviour or neighbour complaints have been reported. Closer family contact has been beneficial to recovery and no relapse of mental ill health has been reported. Several service users in the flats are already in discussion about their next move to more independent accommodation in the community. Those in the 6-bed unit have the ambition to move on to the flats included in their support plans. Enhanced MH training is being provided by the community mental health team to improve the skill and knowledge base of Two Saints support workers. This will enable them to increase the support offer to service users as well as strengthen the integration between Social Care, AMH and Two Saints and give further assurance to the continued success of the service.

.....  
Signed by (Director)

**Appendices:**

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<sup>2</sup> NHS England, NHS Improvement, and the National Collaborating Centre for Mental Health. (2019)

**THIS ITEM IS FOR INFORMATION ONLY**

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Appendix 1

**Oakdene Service User Costs and projected savings**

Original savings list presented to ASC finance and commissioners 21/10/20  
These are the current costs of those assessed as suitable to move into the new Locksway Road service. Names have been removed re data protection and client confidentiality.

Six bed high support

- XXX XXXX £2,216.76 per week, 50/50 split health and social care.
- XXX XXXX £2054.74 per week, 50/50 split health and social care.
- XXX XXXX £1872.39 per week, 60/40 split to health.
- XXX XXXX £2011.24 per week, 70/30 split to health.
- XXX XXXX ££2,253.03 per week, 70/30 split to health.
- XXX XXXX £1,899.39 per week, 70/30 split to health.

Total annual cost: £639,978.56

Single flats:

XXX XXXX 870.23 100% health  
XXX XXXX 888.50 70/30 to SC  
XXX XXXX 888.50 70/30 to SC  
XXX XXXX 888.50 60/40 to SC  
All the rest are 100% SC funded  
XXX XXXX 442.89  
XXX XXXX 553.98  
XXX XXXX 553.98  
XXX XXXX 472.57  
XXX XXXX 553.98  
XXX XXXX 498.75  
XXX XXXX 553.98

Double flat:

XXX XXXX 412.09 and XXX XXXX 407.89

Annual Total: 415,263.68

This is based on 11 single flats and 1 double. There is one more flat that's undecided for use, if we did accommodate someone else there, we can add another approx. 24,000 to the yearly total. Not adding that flat at this stage leaves us with a total annual saving of:

6 bed high support unit: 639,978.56  
Flats: 415,263.68  
Total: 1,055,242.24

**THIS ITEM IS FOR INFORMATION ONLY**

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Appendix 2



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**Background list of documents: Section 100D of the Local Government Act 1972**

The following documents disclose facts or matters, which have been relied upon to a material extent by the author in preparing this report:

Title of document	Location

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## Locksway Flats

Oakdene has 11 single flats and one shared flat providing support for up to 13 clients.

Each flat has a lounge, bedroom, bathroom and kitchen. The flats are fully furnished including a cooker, fridge/freezer and washer/tumble dryer.

The service provides a supportive environment for clients to grow their independent living skills ready for a move into the community.

## Locksway Flats

Two Saints offer 24-hour support to the residents in the flats. All support will be tailored to the individual client and their needs and goals, with the aim that clients are ready to move on after 12 months, depending on each client.

There are 6 ground floor flats and 6 first floor flats and a communal lounge with Wi-Fi

Oakdene House is freshly renovated and provides a great foundation for a service. Two Saints will be working with clients to transform the environment and make it a homely and holistic space. Part of this will include renaming the service.

## Referrals

**All referrals from Solent NHS and Adult Social Care via:**

Sarah.Collett@twosaints.cjism.net

Kurtis.Bowthorpe@twosaints.cjism.net

Telephone: 02392 732351

**Address:** Oakdene House, Oakdene Road, Southsea PO4 8FF



**TWO SAINTS**  
REBUILDING LIVES FOR A BRIGHTER FUTURE

# Oakdene Supported Housing



## About Oakdene House



## Our approach



My Journey is our approach in supporting clients to achieve and maintain their independence. We put our clients at the heart of everything we do and we deliver support by focusing and building on clients' current skills and attributes.

## Intensive support service

The intensive support service provides 24-hour staffing.

The service is fully catered providing breakfast, lunch and dinner. Each client has their own bedroom. The service is on the ground floor making it accessible to all.

## Communal spaces in Intensive support service

A chef is on site 7 days a week to provide both meals and support with cooking to the clients.

There is a large lounge/dining area, laundry room and communal gardens.

Support workers will empower clients to develop living skills necessary for moving on to more independent accommodation. They will also be able to support clients in accessing the community.

